

To: Four Points Conveyancing  
306 Unley Road  
HYDE PARK SA 5061  
Tel. 8271 1123 Fax 8311 5243

TAX INVOICE  
ABN 81079312165

**Please supply the following searches to:** \_\_\_\_\_

on behalf of the Vendor named below

Vendor(s) Name(s) \_\_\_\_\_

Property Address being sold \_\_\_\_\_

Postal Address (if different to property) \_\_\_\_\_

Vendor(s) Contact Phone Number \_\_\_\_\_

**Search costs as at 1 July 2015**

▪ Title Search	\$27.25	<input type="checkbox"/>
▪ Encumbrance (if applicable)	\$10.00	<input type="checkbox"/>
▪ Urgent council search	\$61.25	<input type="checkbox"/>
▪ Council search	\$51.25	<input type="checkbox"/>
▪ Section 7	\$279.00	<input type="checkbox"/>
▪ Strata Search	\$55 - \$66.00	<input type="checkbox"/>
Strata Manager _____ (Please provide name and address of Strata Manager)		
▪ Strata Plan	\$10.00	<input type="checkbox"/>
▪ ARE/Title & Valuation Details	\$25.00	<input type="checkbox"/>
Total Searches to be charged	\$_____	

**NB: GST will apply to your account**

**Authority to complete searches**

**1. PRE-PAYMENT (NO ADMINISTRATION FEE PAYABLE)**

Please debit my Credit Card for the amount of the searches ordered plus GST (surcharge applies - 1.1% Visa/Mastercard, 2.75% Amex)

Credit Card Type Visa / Mastercard / Amex

Card Number \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Expiry \_\_\_\_\_ / \_\_\_\_\_ CCV No. \_\_\_\_\_

Name on Card \_\_\_\_\_

Signature on Card \_\_\_\_\_

**2. POST PAYMENT**

I/We understand that the cost of the searches together with an administration fee of \$82.50 inclusive of GST for the provision of searches will be deducted from the proceeds of the sale or if the property is not sold within 4 weeks, is withdrawn from sale or is listed with another agent or I/we undertake to repay the abovementioned sum within 7 days of receipt of an invoice from you.

SIGNED by the Vendor(s) ..... Date / /

**Disclaimer**

The conveyancer will provide the information requested by the abovenamed vendor(s) but is not interpreting the information or guaranteeing its accuracy and cannot be held responsible for such information.